

Texas Charter School Association's Business Officer Certification



Business Officer Competencies

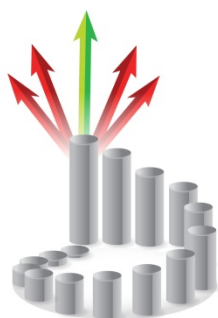
TRAININGS – Open to Everyone

- Live Monthly Webinars
- On-Line 24 X 7 Courses
- Live Trainings throughout Texas
- Boot Camp – Hands on Scenario Based – Putting Knowledge to Work
- Business Week – Updates From the Experts
- Documentation Workshop – Creating Procedure Manuals and Systems
- **All courses earn TEA Commissioner Hours, CPA CPE, and CSBOC Hours**



CONQUER COMPETENCIES- REALIZE CONTINUOUS IMPROVEMENT

- Courses Offered in All Areas
- Courses Offered for All Levels
- Just in Time Training – Timed with Compliance and Time of Year
- Tuesday TIP – Timely How to on Current Compliance Deadlines
- Resource Center – Charter Business Office Specific



Texas Charter School Business Officer Certification (CSBOC)

Business Officer's Role: BO's role is a critical to all charter schools' success. Strong, growing successful charters have a **qualified, knowledgeable Business Officers** partnered with their CEO & the Board.

CSBOC Objective: Create a learning environment where participants learn the **responsibility, competencies and strategic vision** to ensure their charter school is **viable, stable, compliant and fiscally sound with a foundation of continuous improvement and growth.**

Complexity: CSBOC program recognizes the **diverse, complex** and ever **changing responsibilities** of a charter business officer.

Regulations & Rating Agencies	Competencies Responsibilities	Reporting Agencies
<ul style="list-style-type: none"> Financial Accounting Resource System Guide (FASRG) OMB Circulars Reporting Deadlines Charter FIRST Performance Framework Commissioner Rules Texas Administrative Code (TAC) Texas Education Code (TEC) 	<ul style="list-style-type: none"> Finance, Budget, Coding, Payroll, Taxes, Facilities, Safety, Security, Risk Child Nutrition PEIMS Technology Personnel, Payroll, Benefits, Hiring Marketing Leadership 	<ul style="list-style-type: none"> Texas Education Agency (TEA) Texas Charter Division of TEA Texas Department of Agriculture (TDA) External Auditor Federal Grants Texas Retirement System (TRS) Internal Revenue Service (IRS) Texas Workforce Commission (TWC) Standards and Poor

Trainings:

CSBOC trainings are open to anyone (Business Office Staff, Superintendent, Board Members) and may be taken in any order, at any time. Trainings include **live webinars, online courses** and live training days. Live trainings are combination of **Boot Camp** (Case Studies); **Business Week** (Charter Business Updates) and **Documentation Workshops** (Procedure Manuals and Systems). Check out www.CSBOC.org.

Certification:

Charter School Business Officer Certification (CSBOC) candidates develop competencies in each of the job responsibility areas. Certification is awarded from TCSA and recognized by TEA.

FREE How-To and Reminders:

Register at no cost on www.CSBOC.org to receive communication from CSBOC with **reminders of compliance deadlines, tips and tricks of the trade** in the form of a weekly newsletter "**Tuesday Tips**".

Learn MoreBecome a Registered User View the Calendar Sign-up for Trainings

www.CSBOC.org